



# 2022 – 2023 Registration Form

\$100 per family non-refundable registration fee on or before March 15<sup>th</sup>, 2022.  
 On March 16<sup>th</sup>, 2022 the registration fee will go up to \$150.

**For Office Use Only:**  
 Date Rec'd: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Check /Money Order #: \_\_\_\_\_

**PreK Only:**  
 Total Days: \_\_\_\_\_

**Half Days      Full Days**

**Parent/Guardian 1:**

**Parent/Guardian 2:**

Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 Public School District: \_\_\_\_\_ Religion: \_\_\_\_\_

Last Name: \_\_\_\_\_  
 First Name: \_\_\_\_\_  
 Street Address *(if different)*: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 We are registered members of (Parish/Church): \_\_\_\_\_

**Race:** A-Asian, AF-African American, C-Caucasian, H-Hispanic, AI-American Indian, PI-Pacific Islander, T-Two or more races, O-Other

**Note:** Race and religion information is collected for state reporting, only, and holds no bearing on your child being admitted into the school.

Kindergarten – Grade 5 Registration						
Student's Last Name	Student's First Name	M/F	Race	Date of Birth	Grade in Sept. 2022	Previous School Attended
				/ /		
				/ /		
				/ /		

Preschool Three and Four Year Old Program Registration						(Circle days student will attend)	
Student's Last Name	Student's First Name	M/F	Race	Date of Birth	Grade in Sept. 2022	Half Day - AM	Full Day
				/ /		M/T/W/Th/F	M/T/W/Th/F
				/ /		M/T/W/Th/F	M/T/W/Th/F

Principal's signature: \_\_\_\_\_ Date: \_\_\_\_\_ Office: \_\_\_\_\_

**Registration Information Form**  
**Finance Information for 2022-2023 School Year**

*All information must be completed by the Financially Responsible Person (Parent/Legal Guardian).*

- A **non-refundable \$100** Family School Registration Fee must be submitted with this form on/before March 15<sup>th</sup>, 2022. On March 16<sup>th</sup>, 2022 the fee becomes **\$150**. Cash, check, or money order only.
- Make registration checks & money orders payable to **Saint Kateri School**.
- A **non-refundable \$75** Family Extended Care Registration Fee (if applicable) must be submitted with this form. Registration fee **paid in full by June 30<sup>th</sup>** qualify for the **\$50 "early bird" Extended Care registration rate**.
- A **\$35** fee will be assessed for returned checks.
- All families who enroll students in Saint Kateri School will be required to set up/maintain an account with FACTS.
- Upon **submission** of registration, a letter will be issued with a link to FACTS and you will then be prompted to select a preferred payment option as outlined below, if required. Any questions regarding FACTS, please call our business manager, Annette Syracuse at 585-544-8889 ex. 3125.

**Payment Plan Options Available:**

**1. Annual Payment:**

- Due August 5, 2022
- Annual fee of \$20/family charged by FACTS Management Co.
- The annual fee will be charge to your account 10 days after the school finalizes your registration.

**2. Semi-Annual Payments:**

- Due August 5, 2022 and January 5, 2023
- Annual fee of \$20/family charged by FACTS Management Co.
- The annual fee will be charge to your account 10 days after the school finalizes your registration.

**3. Ten Monthly EFT Payments:**

- Processed on the 5<sup>th</sup> of each month, August – May
- Annual fee of \$50/family charged by FACTS Management Co.
- The annual fee will be charge to your account 10 days after the school finalizes your registration.

**Understanding and Agreement**

1. I have been provided a copy of the Saint Kateri School "FACTS" tuition program 2022-2023.
2. A **\$20 late fee** will be assessed on late payments and electronic funds transfers that are declined or checks returned by your financial institution per occurrence.
3. I understand that delinquent accounts are **referred to a collection agency** when all other attempts to obtain payment have failed. In this event, I agree to pay all costs related to the collection and/or legal process.
4. If this is a re-registration, I understand that final validation for registration and grade placement for the next school year is dependent upon completion of all financial responsibilities for the current school year.
5. I understand I will register with FACTS Management Co. prior to my child(ren) being accepted at Saint Kateri School.
6. Account information may be shared with the following person/people:

\_\_\_\_\_ Relationship \_\_\_\_\_  
\_\_\_\_\_ Relationship \_\_\_\_\_

-----  
**Signature of Financially Responsible Person:** \_\_\_\_\_ **SS#:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Relationship to Student(s)(Parent/Legal guardian):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_ *Street* \_\_\_\_\_ *City* \_\_\_\_\_ *State* \_\_\_\_\_ *Zip*

**Telephone:** Cell \_\_\_\_\_ **Work:** \_\_\_\_\_ **Home:** \_\_\_\_\_